



(A State University set up by IIIT-Delhi Act 2007, by the Govt. of NCT of Delhi)

Advertisement for Non-Academic Post on Consolidated Salary

Advt. No. 13/2026

Date: 28-04-2026

Online Applications are invited for the following post **ON CONSOLIDATED SALARY** (on contract basis) for a period of six months at the Indraprastha Institute of Information Technology Delhi (IIITD), a State University established by an Act of the Govt. of NCT of Delhi:

Post Summary

S. No	NO OF POSTS	POST NAME	CONSOLIDATED SALARY
1	01	Consultant (Placement)	INR 50,000 per month

The detailed guidelines about the post are as below:

ROLE NAME	ROLE OVERVIEW	DESIRABLE QUALIFICATION & EXPERIENCE
Consultant (Placement)	<p>A dynamic and result-oriented Placement Consultant to support the Institute’s placement and career services function on a contractual basis.</p> <p>The consultant will be responsible for facilitating student placements, building industry connections, and ensuring smooth coordination between candidates and recruiters.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> ➤ Proactively connect, communicate, and initiate company outreach from with potential recruiters Day 1, ensuring quick conversion of leads into confirmed recruiter participation. ➤ Organize placement drives, job fairs, and recruitment events (virtual and/or on-site) ➤ Invite a minimum of 20 new recruiters with roles offering ₹9 LPA and above for Full time placements for all Final year UG PG students within a specific timeline given by the Head Career Services, and with measurable weekly progress. 	<ul style="list-style-type: none"> ➤ Bachelor’s/Master’s degree in any relevant field ➤ Minimum 6 to 7 years of experience in campus placements ➤ Strong communication and interpersonal skills ➤ Ability to manage multiple stakeholders and

	<ul style="list-style-type: none"> ➤ Generate and facilitate 20 to 25 internship opportunities (short- and long-duration) for UG and PG Pre final & Final year students within defined timelines. ➤ Coordinate and manage end-to-end placement activities, including job postings, applications, and interview scheduling ➤ Deliver tangible outcomes on a weekly basis, including recruiter confirmations, job postings, and interview pipelines. ➤ Maintain and update placement databases, employer contacts, and student's records /tracker. ➤ Work closely with the Placement Team and PlaceCom to ensure swift coordination and closure of processes. ➤ Take ownership of assigned targets and demonstrate output-driven performance from the outset. 	<p>tasks simultaneously</p> <ul style="list-style-type: none"> ➤ Proficiency in MS Office and basic data management tools ➤ Self-motivated with a results-driven approach
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General Information:

1. The above post is on Consolidated Salary.
2. The appointment will be purely on a contract basis for a period of six months.
3. This appointment does not grant you any right or claim for appointment for a regular position or extension at the same level.
4. The appointment can be terminated by giving one month's notice or one month's salary in lieu of notice by either side.

How To Apply:

Candidates shall share a detailed CV and Cover Letter mentioning 'why you are interested in this role' on recruitment@iiitd.ac.in. The last date for applying is 8th May 2026 by 5 PM. Please mention the subject line as "APPLICATION FOR THE POST OF CONSULTANT (PLACEMENT)".

Sd/-
Registrar